

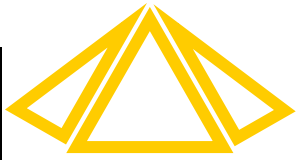


Document Control

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1.0	Senior Services Manager	New	SMT



Sunbeam House Services Policy Document	Title: Social, Recreational and Occupational Activities Policy
	Effective Date: 28th April 2015

1.0 POLICY:

This policy covers the following areas:

- Social, recreational and occupational activities.

Sunbeam House Services (SHS) aims to establish what people's needs, choices and wishes are and provide the necessary supports to meet those needs. SHS aims to promote and improve the quality of the individual's social, recreational and occupational activities.

2.0 SCOPE:

This policy applies to:

- All individuals in receipt of supports from SHS.

SHS will support individuals to access facilities for occupation and recreation. Staff will support individuals to avail of opportunities to participate in activities in accordance with their interests, capacities and developmental needs.

3.0 ROLES & RESPONSIBILITIES:

All staff working in SHS are responsible for complying with the policy.

It is the responsibility of the Client Services Manager and frontline staff:

- To support individuals to access recreational activities through local community, advertisements, newspapers, the internet and local clubs etc.
- To provide this information in an accessible format suited to the individual's needs.
- To record all activities in the individual's Personal Profile.
- To prepare and support individuals to participate in these activities which may include researching the activity with the individual and identifying the support needs and skills required to participate in the activity and have a positive experience.
- To support the individual to maintain social roles occupied prior to entering our services.
- To encourage and support the individual to become, or continue to be, an equal and active citizen through involvement in community groups and activities, in accordance with the individual's wishes.
- To support the individual to participate in individual and/or communal recreational activities within the residential service and in the community, either with, or independent of, other individuals.
- To support the individual to avail of opportunities to travel inside and outside the country.

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